

**ATTACHMENT E**  
**SOLID WASTE DISPOSAL AND CDSPOSAL SITE CLEANUP PROGRAM**  
**RECYCLED-CONTENT PRODUCT PURCHASING & SUSTAINABLE PRACTICES EVALUATION FORM**

**Instructions:** Please complete this evaluation form regarding recycled content products purchasing and sustainable practices followed by your organization/agency. Remember to take into account what the entire governing body is purchasing and implementing (see back for details).

**Name of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

☐ **Recycled-content purchasing policy**      **Date:** \_\_\_\_\_      **15 points possible**

☐ **Adopting new Recycled-content purchasing policy**      **Date:** \_\_\_\_\_      **10 points possible**  
 (if the policy is adopted during the application period)

The following information will not be used in scoring, but will assist the Board in assessment.

**Recycled Content Purchasing**

*Check the recycled-content or other sustainable products you have purchased within the past year:*

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Paper - copy paper, brochures, flyers, educational materials    | <input type="checkbox"/> Steel - fencing, power tools, automobiles, furniture           | <input type="checkbox"/> Water based cleaning solutions for printers and equipment    |
| <input type="checkbox"/> Plastic - lumber, carpet, signs, promotional items,             | <input type="checkbox"/> Tire - derived - flooring, mats, playground and track surfaces | <input type="checkbox"/> Less toxic chemicals, pesticides, and cleaners               |
| <input type="checkbox"/> Retread tires - passenger, truck, bus, trailer, equipment tires | <input type="checkbox"/> Solvents - for cleaning heavy equipment, printers, and parts   | <input type="checkbox"/> Low/no VOC (volatile organic compound) products              |
| <input type="checkbox"/> Glass - windows, fiberglass insulation, beakers                 | <input type="checkbox"/> Re-refined oil - lubricating oils for motors and engines       | <input type="checkbox"/> Low energy use - lights, appliances, and equipment           |
| <input type="checkbox"/> Paper products (janitorial supplies), boxes, ceiling tiles      | <input type="checkbox"/> Compost/mulch - landscaping materials, erosion control         | <input type="checkbox"/> Water efficient products                                     |
| <input type="checkbox"/> Latex paint - graffiti abatement, interior & exterior paint     | <input type="checkbox"/> Less polluting equipment, vehicle, and machinery               | <input type="checkbox"/> Other (innovative examples on form back), please list: _____ |

**Sustainable Practices**

*(Sustainable practices result in resource conservation and/or efficiency)*

*Check the sustainable practices you have performed within the past year:*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Integrated pest management                                   | <input type="checkbox"/> Renewable energy         | <input type="checkbox"/> Water-efficiency  |
| <input type="checkbox"/> Grasscycling   | <input type="checkbox"/> Energy efficiency        | <input type="checkbox"/> Demolition debris recycling                               |
| <input type="checkbox"/> Composting/mulching  | <input type="checkbox"/> Sustainable construction | <input type="checkbox"/> Operations & maintenance-xeriscaping, natural fertilizers |
| <input type="checkbox"/> Other (innovative examples on form back), please list: _____ |   |  |

## Overview

Purchasing products made from recycled materials creates markets for the materials that local and state governments divert in complying with Assembly Bills 939 and 75. If these diversion efforts are to be successful, adequate markets must exist for the diverted material. It is arguable that no better market development tool exists than purchasing recycled-content products that contain the diverted materials.

In addition, implementing other sustainable practices reduces the amount of waste being generated in the first place. To help ensure that resources are conserved and markets exist for the recycled-content products, the California Integrated Waste Management Board approved revisions to the Scoring Criteria for grant programs at the November 13, 2001 Board meeting. The change requires that a minimum of fifteen percent of the points used to determine eligibility in competitive grant applications be used to evaluate the "Evidence of a Recycled Content Purchasing Policy or Directive" criteria.

This evaluation sheet was designed to assist grant programs in applying the Board's direction. Applicants can receive points for having a Recycled Content Purchasing Policy, even if the policy was just created during the application period.

In addition to the bottom line market development benefits of "buying recycled" and conserving resources, there are numerous other reasons to promote sustainable practices and the procurement and purchase of recycled-content products by local and state governments. Some reasons include:

- Less manufacturing waste and pollution
- A reduction in energy and water consumption
- Reduced reliance on natural resources
- Economic development
- Job creation

## Innovative Approaches

Thousands of sustainable products and practices can be purchased and/or implemented. All of which have less environmental impacts than standard products and practices. The possibilities are endless. Here are some innovative approaches that governments, businesses, and households are implementing.

- Require staff to rent alternative fueled vehicles when traveling
- Require that 10% of their fleet be electric vehicles
- Local area networks
- Closed offices on Fridays
- Telecommuting

**Sample Procurement Policies** are available at: [www.ciwmb.ca.gov/BuyRecycled/policies](http://www.ciwmb.ca.gov/BuyRecycled/policies).

Public Contract Code (PCC) 12210: All local and state public agencies shall purchase recycled products instead of non-recycled products, so long as price, quality, and availability are comparable.

PCC 12205: On and after January 1, 2000 at least fifty percent (50%) of State purchases are required to be recycled products.

PCC 12213: All public agencies shall require the bidder to certify the amount of recycled material in all products. No product manufactured with post-consumer or secondary material shall be discriminated against for reason other than function. Recycled-content products are to be preferred over non-recycled-content products.